



CENTER FOR SHARING

Job Description: SLD Director-in-Training

Center For Sharing exists to prepare those being called to serve as servant leaders among vulnerable people groups. We do this by *“calling forth the gifts of all persons through Christ-centered community”*. Center For Sharing is in a time of transition. The Servant Leadership Development (SLD) Program seeks a program administrator to work alongside current staff as well as the SL Teaching and Curriculum Manager, with the goal of becoming the lead. He/she is responsible for carrying out the mission, vision and values of BFT. The Director will see that SL courses are organized, participants are recruited, and teachers trained and signed up to lead specific courses. The administrator will provide direction and support for all SL course work.

Responsibilities and Duties include:

1. Be responsible to implement the spiritual vision, mission and values of Broetje Family Trust.
2. Participate as a member of the SLD mission group and assist other mission groups in formation.
3. Be responsible to work hand in hand with the teacher trainer for SLD.
 - Enroll Participants in SL Course
 - Assist in planning, teaching, and leading of course, retreats and seminars for staff as well as the greater community.
 - Ensure that new SL teachers are being recruited and trained.
4. Serve as liaison for PAC and the Community of Servant Leaders.
 - Plan and organize quarterly dinners and/or Zoom meetings for the CSL.
 - Attend PAC meetings and assist in the development of PAC communities.
 - Manage logistics for annual PAC gatherings.
5. SLD outreach and research.
 - Oversee development of communications such as brochures, website information, curriculum, articles, blogs, etc.
6. Development and monitoring of annual budget for SLD in collaboration with SLD team.
 - Donor recruitment/communication/ support

Desired Qualifications include:

- Must have a spiritual call to the mission and direction of SLD, including the spiritual formation of leaders as preparation for service among vulnerable people groups.
- Background in servant leadership training and demonstrated experience in the practice of this style of shared leadership with adults in community.
- Minimum 2 years experience in administration and social work.
- Commitment to life-long learning.
- Good Listener.

Evaluation: annual 360 review.

To Apply: send cover letter and resume to Glenn Cross at glennc@centerforsharing.org